

LF AI & Data Foundation Election Process and Guidelines

Approved by the Governing Board on August 6, 2024

Introduction

This document provides guidance on the election process and procedures for the LF AI & Data Foundation. It aims to clarify the LF AI & Data Charter regarding election and voting eligibility, ensuring a transparent election process.

For feedback or updates on this document, please email info@lfaidata.foundation.

Eligibility for Elections

Core Committees:

- Governing Board
- Technical Advisory Council (TAC)
- Outreach Committee (OC)

Governing Board:

- Candidates for Chair and Treasurer must be from Premier members of LF AI & Data.
- General member representatives have a seat on the board but are not eligible for Chair or Treasurer roles.

TAC and OC Committees:

- If no Premier member nominations are received within the first 2 weeks, the nomination period extends by one week and opens to General member nominees.

Other Committees or Workgroups:

- If no Premier member nominations are received within the nomination period, it extends by one week, allowing nominations from General members.

Election Dates and Term

- The election process begins on the third Monday of January each year.
- There is a 2-week nomination period followed by a 1-week election period.
- The elected term lasts one year from the election date.

Voting Eligibility

Core committees:

- **TAC:** Premier Members and representatives of Graduates Projects are eligible to vote.
- **Outreach Committee:** Only Premier Members' representatives can vote.
- **Governing Board:** Premier Members' representatives, General Members' representatives, and the TAC Chair are eligible to vote.

Other committees:

- Every member company in LF AI & Data is eligible to vote.
- Each company gets one vote through its representative in the specific committee.
- The representative must be active in the committee and have attended at least 3 out of the last 4 meetings to vote.
- Attendance is tracked via the LFX platform.

Frequently Asked Questions

What happens when an elected leader leaves their company?

A new election will be held following the same rules, and the new representative's term will end on the original term's expiry date.

How are nominations and voting conducted?

- Foundation staff initiates the process with an email opening the nomination period.

- Candidates submit their nominations via email, including a short bio and a statement of their goals as Chair.
- Voting uses the Project Control Center (subject to change).

What happens when we only have 1 nominee for a role?

If only one nomination is received, the nomination period extends by one week. An election will be held regardless of the number of nominations after this period.

Is it allowed for an individual to hold more than one elected role at the same time?

Yes, an individual can hold multiple elected roles simultaneously.

Under what circumstances should an officer relinquish their role?

An elected officer should relinquish their role if any of these conditions apply:

1. Violate the [code of conduct](#)
2. Resign
3. Leave their company (a member of LF AI & Data)
4. Become incapacitated

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